

DODDINGTON PARISH COUNCIL

To Parish Councillors, members of the public and press.

Members are hereby summoned and notice is given that the **Annual Meeting of the Parish Council** will be held at **Doddington Village Hall at 8pm on Monday 14 May 2018** when it is proposed to transact the following business:

1 Apologies

To receive and accept apologies for absence.

2. Election of Chairman

To elect a Chairman and receive their Declaration of Office

3. Election of Vice Chairman

To elect a Vice Chairman and receive their Declaration of Office

4. To Appoint Representatives to External Bodies

- i. To confirm - Representatives at KALC Swale Committee Meetings
- ii. To confirm and update - Councillors areas of Interest

5. Declarations of Interest

Members are required to declare any items of interest or lobbying on this agenda

6. To Determine whether any items should be discussed in closed session

7. Minutes of the Parish Council Meeting held on 9 April 2018

To consider the minutes of the meeting and if in order sign as a true record

8. MATTERS ARISING (except those issues appearing under specific headings)

9. COMMUNITY WARDEN REPORT

Report from the Community Warden

10. NEIGHBOURHOOD WATCH REPORT

Report from the Co-ordinator

11. PUBLIC QUESTION TIME

This is a concessionary short session and will be limited to ten minutes. Five minutes per person will be allowed initially and only if time permits will further comments be heard.

12. WAR MEMORIAL

13. PLANNING MATTERS

i. Ref: 18/501525/FULL

Address: Old Oaks Farm Seed Road Newnham Sittingbourne Kent ME9 0NN

Proposal: Demolition of existing front porch and conservatory, and erection of a part single storey rear extension and rear first floor dormer window/door.

ii. Address: Sharsted Lodge Sharsted Road Doddington Sittingbourne Kent ME9 0JS

Ref: 18/502024/FULL

Proposal: Installation of external boiler and oil tank with landscape screening (works completed).

18/502025/LBC

Ref: Proposal: Listed Building Consent for the installation of external boiler and oil tank with landscape screening (works completed).

iii. Any other planning matter received by 14 May 2018

14. ADMINISTRATION AND SYSTEMS

i. Parish Council Allowances: To agree allowances for the year

15. FINANCE

i. Councillors Expenses

ii. Precept - £4,250.00 To confirm receipt

Invoices for Payment

i. Came & Co- insurance

ii. KALC Subscription- £239.04

iii. Mrs W Licence- reimbursement of moss killer £38.50

iv. Any invoice for approval received by 14 May 2018

16. CLERK'S ANNUAL REVIEW

17. DEFIBRILATOR

18. SPEED WATCH

19. PLAYING FIELD

Cllr Duckworth's monthly report

20. HIGHWAYS

Highways Update and notification of further work required

21. CORRESPONDENCE

22. ANY OTHER BUSINESS – Information Items only

Date of next Meeting:- Monday 11 June 2018

Wendy Licence

Clerk to Doddington Parish Council

8 May 2018