

# DODDINGTON PARISH COUNCIL

Minutes of the Parish Council Meeting held at Doddington Village Hall on  
Monday 11 June 2018 at 7.30pm

Present: Cllr Steve Coates, Cllr Graham Cuthbert, Cllr Peter Duckworth and Cllr Colin Jones  
and Mrs Wendy Licence (Clerk)

Also present were and SBCllr Colin Prescott, Mr Dave Osborne Community Warden and five  
members of the public.

<p><b>1. Apologies</b> In the absence of Cllr Attwood and Cllr Haynes, Cllr Cuthbert took the chair. Apologies had been received from Cllr Kevin Attwood (holiday), Cllr Kevin Fraser (holiday) and Cllr Philip Haynes (personal); apologies accepted. Apologies had also been received from KCCllr Andrew Bowles (at another meeting); apologies noted</p>
<p><b>2. Declarations of Interest</b> Cllr Jones declared a non-pecuniary interest in item 14 iv as his wife works for CAB.</p>
<p><b>3. To Determine whether any items should be discussed in closed session</b> None were identified.</p>
<p><b>4. Minutes of the Annual Parish Council Meeting held on 14 May 2018</b> The minutes of the Annual Parish Council Meeting held on 14 May 2018 were amended to read item 8. Matters Arising "Cllr Coates reported the cable for the Speed Watch equipment has been replaced and the charger unit checked free of charge." It was <b>AGREED UNANIMOUSLY</b> to accept the minutes as amended as a true record of the meeting. The minutes were duly signed by Cllr Cuthbert.</p>
<p><b>5. MATTERS ARISING</b></p> <ul style="list-style-type: none"><li>• Church Lane junction- there had been no further news from Kent Highways. <i>Action: Clerk to contact Kent Highways for an update.</i></li><li>• GDPR- Cllr Coates said the legislation is in force and it would be helpful for a policy to be considered by a working group and brought back to Council. It was agreed that Cllr Coates, Cllr Jones and the Clerk meet to draft a policy.</li></ul>
<p><b>9. COMMUNITY WARDEN REPORT</b> Dave Osborne, the Community Warden, there have been a number of thefts of vehicle number plates in the Swale area over the last few weeks. These have been used on vehicles which have not paid for patrol. Following the recent bad weather rogue traders have been knocking on doors for work and residents are advised to seek their own quotations for any work from reputable firms. Cllr Cuthbert thanked Mr Osborne for attending and for his report.</p>
<p><b>10. NEIGHBOURHOOD WATCH REPORT</b> Apologies had been received from Mrs Jackson, the neighbourhood Watch Co-ordinator for being unable to attend and she reported: <i>Between 17 and 28 of May there was an attempted break in at a property in the very centre of Doddington while the owners were away. Good locks and other safety measures</i></p>

*thwarted the attempt, which was made at the back of the house which wasn't overlooked, but it was thought that the absence of a car in the drive might have not have helped. The police have been informed.*

#### **11. PUBLIC QUESTION TIME**

*The meeting was adjourned for the public time.*

Several residents reported concerned about the flooding following recent storms, there were at least eight houses affected. There needs to be regular maintenance of the drains and further measures put in place.

Cllr Duckworth said there was an extraordinary amount of rain in a short space of time and if the drains were clear they would not have coped with the amount of water.

Cllr Cuthbert said there needs to be an urgent public meeting with Kent Highways.

A resident thanked Cllr Cuthbert for attending their property on the day of the flooding.

*ACTION: Clerk to arrange a meeting with Kent Highways.*

A resident said there were two water leaks in The Street, one has been fixed and the other is still leaking.

*ACTION: Clerk to write to Southern Water.*

*The meeting was reconvened.*

#### **9. WAR MEMORIAL**

Cllr Cuthbert said the final list of amendments should be put in the Newsletter with a deadline of 30 July to respond.

*ACTION: Clerk to apply for Listed Building Consent*

#### **10. PLANNING MATTERS**

Cllr Cuthbert said at the April meeting it was agreed for Cllr Haynes to draft a letter to Graham Thomas about the telecommunications mast with residents' concerns, this has not been done as residents have not sent in their comments to Cllr Haynes.

*ACTION: Clerk to circulate the original response to Councillors.*

#### **11. FINANCE**

##### i. Annual Governance Statement

Councillors considered the Annual Governance Statement and **AGREED UNANIMOUSLY** to accept it. The statement was duly signed by Cllr Cuthbert and the Clerk.

##### ii. Annual Return for the Year Ended 31 March 2018

Councillors considered the Annual Return and **AGREED UNANIMOUSLY** to accept the accounting statement, this was duly signed by Cllr Cuthbert and the Clerk.

##### iii. Councillors Expenses

There were none.

##### iv. To consider request for a grant from Swale Citizens Advice Bureau

*Cllr Jones did not take part in the discussion or vote on the request.*

Councillors considered the request and **AGREED UNANIMOUSLY** to make a grant of £70.00 to the Swale Citizens Advice Bureau

##### v. To consider request for a grant from Kent, Surrey & Sussex Air Ambulance Trust

Cllr Jones **PROPOSED** to give a grant of £100.00 to the Kent, Surrey & Sussex Air Ambulance Trust; **SECONDED** Cllr Coates: **AGREED UNANIMOUSLY**.

## 12. DEFIBRILATOR

There was nothing to report.

## 13. SPEED WATCH

Cllr Coates said there were thirty-one vehicles reported in the last month seven of which were recorded in Doddington the previous week.

Cllr Coates said Lynsted and Kingsdown Parish Council has asked to observe a Speed Watch session.

## 14. PLAYING FIELD

### i. Cllr Duckworth's monthly report

Cllr Duckworth said he has had a request to prune the shrubs planted two years ago near the garage as the shrubs are growing over the fence.

Cllr Cuthbert said a decision needs to be deferred to the next meeting.

Cllr Duckworth said the bushes near the roundabout need trimming and he will do this with Cllr Fraser. The tarmac has been sprayed with moss killer and there needs to be a second application to the area by the roundabout. Another coat of preservative will be put on the benches.

### ii. To consider quotation for play area inspection

Cllr Cuthbert **PROPOSED** to accept the quotation of £135 from Craigdene for the play area inspection; **SECONDED** by Cllr Coates: **AGREED UNANIMOUSLY**.

### iii. To consider the quotations for the summer port-a-loo

Councillors considered four quotations for the summer port-a-loo. Cllr Cuthbert **PROPOSED** to accept the quotation from Four Jays of £35 per week, including a weekly service and £17.50 each way for delivery and collection; **SECONDED** by Cllr Coates: **AGREED UNANIMOUSLY**.

### iv. To consider request to permit dogs on the Playing Field for the Funday

Cllr Cuthbert said it is a condition of the Parish Council that dogs are not permitted in the park.

Councillors considered the request and how the Funday Committee would monitor it on the day. Councillors were sympathetic to the request and wanted clarification as to it would be managed on the day and how they will ensure that owners will not continue to bring their dogs in the field after the event.

*ACTION: Clerk to contact the Committee for further information.*

## 15. HIGHWAYS

Cllr Cuthbert thanked Mr Matthew Attwood for clearing the road following the flood and it was commendable that he responded so quickly. Eighteen tons of debris had been cleared. Councillors agreed that following concerns raised during the Public Question Time, the Clerk will write to Kent Highways to arrange a meeting concerning the flooding issues.

## 16. CORRESPONDENCE

1. 17.05.18: Cllr Bowles's Newsletter
2. 20.05.18: Doddington Allotments Association AGM minutes
3. 21.05.18: KALC Parish News
4. 06.06.18: KCC- The Big Conversation Programme -potential new delivery models for rural transport services

*ACTION: Clerk to circulate dates to Councillors.*

5. 06.06.18: Cllr Bowles's Newsletter

- |   |
|---|
| 6. 07.06.18: KCPFA AGM<br>7. 11.06.18: Swale Corporate Plan |
|---|

<b>17. ANY OTHER BUSINESS</b> No other matters were raised.
--

There being no further business, the meeting closed at 8.48pm

**Date of next Meeting:- Monday 9 July 2018**

Signed as a true record of the meeting

Dated: 9 July 2018

DRAFT